POLICY

**on Quality Assurance of
Educational Activities and Training
at Ivan Kozhedub Kharkiv National
Air Force University**

CAELUM INCIPIT EX NOSTRUM

ХАРКІВ 2022

**The Air Force of the
Armed Forces of Ukraine**

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CONTENTS

1. Preconditions

Ivan Kozhedub Kharkiv National Air Force University (hereinafter – University) is a leading higher military educational institution within the system of higher military education of Ukraine. Its mission is to ensure the effective establishment, quality functioning, and development of the education and training system for learners in order to meet the needs of the Armed Forces of Ukraine and other components of Ukraine's security and defense sector for military specialists at the tactical level, while ensuring the development of the quality assurance system for educational activities.

The University's educational activities are based on a systematic approach adopted by NATO to the training of military personnel as leaders and commanders capable of acting effectively under real combat conditions, in emergency situations, and in the face of current security threats. Among the key standards and requirements for the training of military specialists are a focus on high professionalism, innovation, adaptability to changes, openness to partnership and cooperation, as well as compliance to ethical principles and an understanding of personal responsibility for decisions made.

The Quality Assurance of Educational Activities and Training Policy (hereinafter – Policy) is aimed at implementing the University's mission.

2. General Provisions

The University's Policy in the field of quality assurance of education and training is implemented within the system of military education of Ukraine and is based on the principles of internal and external quality assurance of educational activities and higher education.

The development of the Policy was based on a comprehensive approach that includes the "Standards and Guidelines for Quality Assurance in the European Higher Education Area" (ESG 2015) and is grounded in the provisions of the Laws of Ukraine "On Education", "On Higher Education", "On Professional Pre-Higher Education", as well as the recommendations of the National Agency for Higher Education Quality Assurance (hereinafter – NAQA) regarding the internal quality assurance system, and other regulatory acts of the Cabinet of Ministers of Ukraine, the Ministry of Defense of Ukraine, and the Ministry of Education and Science of Ukraine. The Policy considers the main provisions of the "Strategy and Prospective Directions for the Development of Educational Activities of Ivan Kozhedub Kharkiv National Air Force University." The Policy provides for compliance with established procedures and standards of NATO member-countries in the field of education and training, namely the requirements of the NATO Strategic Commands Joint Directive "Education and Individual Training" (E&ITD) 075-007 (hereinafter – NATO Standard).

3. Objective of the Quality Assurance of Educational Activities and Training Policy of Ivan Kozhedub Kharkiv National Air Force University

The objective of the Policy is to ensure the effective functioning of the University's internal system for quality assurance of education and training.

The University's Policy is implemented by complying with the requirements of documents on education and training quality assurance (Annex 1) and the University's Standardized Operating Procedures (SOPs) aimed at ensuring the quality of higher education (Annex 2).

4. System and Principles of Quality Assurance of Educational Activities and Training

The quality assurance system for education and training at the University is defined as an organized set of conditions, procedures, and measures implemented within the institution to achieve effective educational and administrative processes. Its functioning is directly aimed at improving the quality of learning outcomes for students, ensuring the development of their key competencies, and supporting personal growth. This system also ensures the fulfillment of needs and the protection of the rights of all participants in the educational process.

The Policy is based on the principles of consistency, human-centeredness, transparency, accountability, efficiency, innovation, continuity, partnership, and improvement.

Consistency implies the integrity and interconnection of all stakeholders, structural units of the University, and participants in the educational process to ensure the maximum effectiveness of educational activities and the training of military specialists.

Human-centeredness means that the University's education and training system is focused on the development of each student's personality, the formation of leadership qualities, and the cultivation of moral and professional values necessary for performing tasks within the Armed Forces of Ukraine and during international military operations.

Transparency and accountability are essential to ensure the openness of educational processes and administrative decisions, the clear definition of responsibilities for all participants in the educational process, and the regular reporting to stakeholders on the results of activities.

Efficiency means the rational use of resources, optimization of educational activities according to quality criteria (Annex 4), and simultaneously increasing performance while reducing costs.

Innovation involves the continuous implementation of modern technologies and advanced teaching methods, ensuring that training meets current requirements and challenges.

The principle of continuity means the systematic improvement of all aspects of the educational process based on the analysis of monitoring results, feedback received, and the timely implementation of necessary changes.

Partnership involves establishing collaborative relationships with national and international educational, scientific, and military institutions, as well as actively engaging stakeholders in improving the educational process.

Continuous improvement of the educational process entails the ongoing updating and enhancement of formal and non-formal military education programs, teaching methods, and assessment methods for students in accordance with the latest technologies, standards, and the needs of the security and defense sector.

5. Assignment of the Quality Assurance Policy of Educational Activities and Training of Ivan Kozhedub Kharkiv National Air Force University

The key assignment of the Policy is the implementation of the NATO Standard for quality assurance of education and training, integrated into the national education system of Ukraine. The University adapts formal and non-formal military education programs, training methods, and assessment systems to meet NATO standards, while ensuring compliance with national regulatory acts in the fields of higher and military education.

The Policy provides for the implementation and execution of comprehensive measures that define its main assignments regarding:

the organization of a quality management system for military education, ensuring a high level of training based on the principle of continuous improvement;

continuous monitoring and evaluation of the quality of education and training, conducted through regular internal and external audits, analysis of surveys from participants in the educational process and other stakeholders, as well as control over the compliance of educational programs with regulatory requirements;

the development of professional competencies of the academic staff, ensured through systematic professional development, participation in international conferences, seminars, exchange programs, internships, direct involvement in combat operations, and participation in testing of weapons and military equipment;

the development of a modern material-technical base, including the upgrading of laboratory equipment, creation of trainers and simulators, and improvement of the University's infrastructure;

the integration of educational, scientific, scientific-technical, and innovative activities to enhance the scientific, scientific-technical, and innovative potential of University;

the organization of a system to comply with the principles of academic integrity, which involves monitoring compliance to ethical standards, detecting and preventing cases of academic plagiarism, and fostering awareness of the importance of academic integrity among all participants in the educational process;

the integration of Ukrainian military education and training into the education systems of NATO member-states, which includes participation in

international exchange programs, collaboration with leading military educational institutions of other countries, and implementation of international regulatory documents in the field of educational activities.

6. Structure of the Management System of Quality Assurance of Educational Activities and Training

6.1 The structure of the management system for quality assurance of education and training is the combination of all participants in the educational process and structural units of University that are responsible for ensuring the quality of education and training.

6.2 The management structure of the quality assurance system for education and training at University is aimed at the effective coordination and implementation of defined assignments, as well as the formation of an internal quality assurance system. It is divided into the following levels:

students;

academic and research staff;

management of formal and non-formal military education programs;

management of the internal system for quality assurance of education and training;

external quality assessment and interaction with stakeholders in the training of military specialists.

6.2.1 The first level includes students of all degrees of higher education and/or levels of military education.

The involvement of students in the management of the quality assurance system for education and training is a key element in forming an internal culture of quality, which is based on the principles of partnership, openness, and the responsibility of each participant in the educational process.

6.2.2 The second level includes academic and research staff (ARS), whose role is to implement educational programs (EP), ensure objective assessment of learning outcomes, comply with academic integrity, and foster an internal culture of quality within the University.

6.2.3 The third level includes EP guarantors, academic course directors, and working groups responsible for the development of EP and non-formal military education training programs.

6.2.4 The fourth level includes:

the Commandant of the University;

the Academic Council of the University;

Deputy Commandant of the University;

the Scientific-Methodological Department for Quality Assurance of Educational Activities and Higher Education;

the Academic Department;

the Research Department of the Experience Study and Implementation.

6.2.5 The fifth level includes:

the Supervisory Board;

representatives of accreditation bodies;
customers commissioning the training of military specialists.

The customers define the requirements for the competencies of University graduates, develop professional standards, participate in the design of formal and non-formal military education programs, and monitor their compliance with the needs of the security and defense sector of Ukraine.

6.3 The duties and authorities of all participants in the educational process regarding quality assurance of education and training are defined in the relevant regulations of structural units and in the functional responsibilities of University officials.

6.4 Responsibility for implementing the Policy rests with the University management, the Head of the Scientific-Methodological Department for Quality Assurance of Educational Activities and Higher Education, and the heads of educational structural units.

7. Process of Quality Assurance of Educational Activities and Training

The process of ensuring the quality of education and training at University is a continuous and systematic set of measures aimed at the constant and purposeful improvement of educational activities and achieving the requirements defined by standards. A detailed description of this process, including all its components, mechanisms, and procedures, is outlined in the Regulation "On the Internal Quality Assurance System of Educational Activities and Higher Education at Ivan Kozhedub Kharkiv National Air Force University."

8. Functions and Scope of Responsibility of Education and Training Quality Management Entities (Responsibility Assignment Matrix)

The effective implementation of the Policy is achieved through a clear distribution of functions and responsibilities among all entities involved in the management of education and training quality. This section identifies the key participants in the quality management system for education and training and outlines their objectives within the functioning of the quality assurance system, enabling coordinated activities aimed at achieving the strategic objectives of the University in the educational sphere.

To detail the assignments and responsibilities of the entities within the University's quality assurance system for education and training, a Responsibility Assignment Matrix (Annex 3) has been developed, which reflects their main functions and areas of influence.

9. Cycle of Review for the Quality Assurance of Educational Activities and Training Policy

The review cycle of education and training quality at University is a fundamental element of the system for the continuous improvement of the educational process. It ensures a systematic approach to the assessment, analysis, and correction of all aspects of educational activities, guaranteeing their compliance with current requirements and standards. This cycle includes the following key stages and mechanisms:

analysis of educational programs and course plans is conducted to identify their strengths and weaknesses that require improvement;

an annual internal review of the quality assurance system for education and training is conducted in the format of determining the internal assessment of the functioning of the entire system at the University level and its individual educational structural units;

training of an annual report on education and training quality assurance, reflecting the overall status and progress dynamics in accordance with the requirements of educational standards;

participation in external accreditation activities of the educational programs through which training is conducted at the University, serving as an independent assessment of compliance with national-international regulatory acts;

definition and monitoring of relevant Key Performance Indicators (KPIs) for an objective evaluation of progress in achieving education and training quality objectives. KPIs are used to measure the effectiveness of the educational process, learning outcomes, stakeholder satisfaction, and more;

conducting surveys of all participants in the educational process regarding their satisfaction with the quality of education and training, learning and service conditions, opportunities for professional growth, and the overall moral-psychological climate at the University;

systematic monitoring of the quality of teaching, professional competencies, and methodological skills of the academic staff;

regular review and updating of internal regulatory documents that govern educational activities and quality assurance processes.

10. Public Information and Communication Channels

To inform the public, students, their parents, prospective applicants, stakeholders, and other interested parties, University uses a variety of communication tools and channels:

Official University website:
https://hups.mil.gov.ua

Official University Facebook page:
https://www.facebook.com/hnups/?locale=uk_UA

Official University Instagram page:
https://www.instagram.com/knafu_official/reels/

Official University YouTube channel:
https://surli.cc/ocldff

Official University email:
info@hups.mil.gov.ua.

List of Documents on Quality Assurance of Educational Activities and Training

1. Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG). K.:LLC "TS", 2015. 32 p.
2. On Education: Law of Ukraine dated 05.09.2017 № 2145-VIII : as of June 1 2025. Bulletin of the Verkhovna Rada. 2017. № 38–39. P. 380 URL: https://zakon.rada.gov.ua/laws/show/2145-19#Text
3. On Higher Education: Law of Ukraine dated 01.07.2014 № 1556-VII : as of June 1 2025. Bulletin of the Verkhovna Rada. 2014. № 37–38. P. 2004. URL: https://zakon.rada.gov.ua/laws/show/1556-18#Text.
4. On Military Duty and Military Service: Law of Ukraine dated 25.03.1992 № 2232-XII : as of July 17 2025. Bulletin of the Verkhovna Rada of Ukraine. 1992. № 27. P. 385. URL: https://zakon.rada.gov.ua/laws/show/2232- 12#Text
5. On Approval of the Regulation on Higher Military Educational Institutions: Resolution of the Cabinet of Ministers of Ukraine dated 12.05.2021 № 467. Official Bulletin of Ukraine. 2021. №40, P. 2380. URL: https://zakon.rada.gov.ua/laws/show/467- 2021-п#Text
6. On Approval of the Regulation on Military Educational Units of Higher Education Institutions: Order of the Ministry of Education-Science of Ukraine and the Ministry of Defense of Ukraine dated 15.08.2018 № 910/412. URL: https://zakon.rada.gov.ua/laws/show/z1229 -18#Text
7. On Approval of the Regulation on the Peculiarities of Organizing the Educational Process in Higher Military Educational Institutions of the Ministry of Defense of Ukraine, Military Educational Units of Higher Education Institutions, and Institutions of Professional Pre-Higher Military Education: Order of the Ministry of Defense of Ukraine dated 15.02.2024 p. № 120. URL: https://zakon.rada.gov.ua/laws/show/z0453- 24#Text
8. On Approval of the Procedure for Organizing and Conducting Military Internship, Educational, Production, Repair, Naval, and Other Types of Practice for Cadets and Trainees of Higher Military Educational Institutions, Military Educational Units of Higher Education Institutions, and Institutions of Professional Pre-Higher Military Education: Order of the Ministry of Defense of Ukraine dated 12.01.2024 № 23 : as of 27 February 2024. URL: https://zakon.rada.gov.ua/ laws/show/z0155-24#Text
9. On Approval of the Instruction on Organizing and Conducting Military-Professional Orientation of Citizens of Ukraine and Admission to Institutions of Professional Pre-Higher Military Education, Higher Military Educational Institutions, Military Educational Units of Higher Education Institutions, and Scientific Institutions within the Ministry of Defense of Ukraine: Order of the Ministry of Defense of Ukraine dated 16.07.2024. № 479. URL: https://zakon.rada.gov.ua/ laws/show/z1285-24#Text

10. Policy of the Ministry of Defense of Ukraine on Ensuring the Quality of Professional Military Education: Decision of the Minister of Defense of Ukraine dated 16.06.2025 № 6521/y/10-2024.

11. Recommendations of the National Agency for Higher Education Quality Assurance regarding the implementation of the internal quality assurance system: approved by the decision of NAQA, protocol dated 26.06.2019. № 6.

12. Joint Directive of NATO Strategic Commands "Education and Individual Training (E&ITD) 075-007", 2025.

13. On Approval of the Statute of Ivan Kozhedub Kharkiv National University of Air Force: Order of the Minister of Defense of Ukraine dated 16.12.2021. № 382. URL: https://mod.gov.ua/diyalnist/normativno-pravova- baza/nakaz-ministerstva-oboroni-ukraini-n-382-vid-16-12-2021-pro-zatverdzhennia-statutu-kharkivskogo-natsionalnogo-universitetu-povitrianikh-sil-imeni-ivana-kozheduba

14. Regulation on the Internal Quality Assurance System in Higher Education at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 19.08.2025 № 9, enacted by the order of the University Commandant dated 19.08.2025 № 985.

15. Regulation on the Scientific-Methodological Department for Quality Assurance of Educational Activities and Higher Education at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 18.03.2025 № 5, enacted by the order of the University Commandant dated 20.03.2025 № 415.

16. Strategy and Prospective Directions for the Development of Educational Activities at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 19.08.2025 № 9, enacted by the order of the University Commandant dated 19.08.2025 № 985.

17. Regulation on Academic Integrity and the Ethics of Academic Relations at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 19.08. 2025 № 9, enacted by the order of the University Commandant dated 19.08.2025 № 985.

18. Regulation on the Professional Development of Scientific-Pedagogical Staff at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 23.01.2024 № 01, enacted by the order of the University Commandant dated 29.01.2024 № 144.

19. Regulation on the Organization of the Educational Process at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 19.08.2025 № 9, enacted by the order of the University Commandant dated 19.08.2025 № 985.

20.   Regulation on the Procedure for Conducting Surveys of Participants in the Educational Process at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 19.08.2025 № 9, enacted by the order of the University Commandant dated 19.08.2025 № 985.

21.   Code of Academic Integrity at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 19.08.2025 № 9, enacted by the order of the University Commandant dated 19.08.2025 № 985.

22.   Regulation on the Organization and Conduct of Control and Mutual Visits of Classes at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 19.08.2022 № 9, enacted by the order of the University Commandant dated 19.08.2022 № 975.

23.   Regulation on the Scientific-Research Department for the Study and Implementation of the Experience of the Air Force Scientific Center at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Scientific Council of the Air Force Scientific Center at Ivan Kozhedub Kharkiv National University of Air Force, dated 17.06.2025 № 6.

24.   Regulation on the System of Rating Assess of Students at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 22.07.2025 № 9, enacted by the order of the University Commandant dated 24.07.2025 № 1057.

25.   Policy on the Ethical Use of Artificial Intelligence at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 22.07.2025 № 9, enacted by the order of the University Commandant dated 24.07.2025 № 1057.

26.   Communication Strategy of Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 22.07.2025 № 9, enacted by the order of the University Commandant dated 24.07.2025 № 1057.

27.   Regulation on Student Mentorship at Ivan Kozhedub Kharkiv National University of Air Force: approved by the decision of the Academic Council of Ivan Kozhedub Kharkiv National University of Air Force, protocol dated 22.07.2025 № 9, enacted by the order of the University Commandant dated 14.08.2025 № 1180.

Annex 2

STANDARDIZED OPERATIONAL PROCEDURES OF THE UNIVERSITY

SOP-1.1. Development and Review (Amendment) of Educational Programs of Formal and Non-Formal Military Education
(educational-professional and educational-scientific training programs for specialists, as well as course programs of professional military education)

№	Action	Document	Time	Responsible
1.	Creation of a working group	Order of the University Commandant "On the Establishment of Working Groups and the Development (Adjustment) of Core Educational Documents"	No later than March 1 – opening of the new educational program	Deputy Commandant of the University for Academic Affairs
2.	Justification of the feasibility of launching a new educational program	Report (Explanatory Note)	No later than March 20 – opening of the new educational program	Chief of the Department responsible for the implementation of the EP
3	Preliminary approval of the feasibility of launching a new educational program at the level of the structural unit	Draft of the New Educational Program	No later than April 1 – opening of the new educational program	Chief of the Faculty (Chair of the Faculty Academic Council)
4.	Calculation of the cost of the educational program	Cost Calculation of the Educational Program	No later than 2 weeks from the date of submission of documents	Financial-Economic Department
5.	Approval by customers, CUWON GS AFU of Ukraine, DVON MoD of Ukraine	Approval Sheet	No later than July 1 – opening of the new educational program	Chief of the Academic Department
6.	Approval of the new educational program by the University Academic Council	Minutes of the University Academic Council	No later than August 20 of the calendar year	Deputy Commandant of the University for Academic Affairs
7.	Implementation of the new educational program	Order of the University Commandant "On the Implementation of the Educational Program"	No later than August 25 of the calendar year	Commandant of the University

№	Action	Document	Time	Responsible
8.	Publication of the educational program Description	Contains information with restricted access, in accordance with Clause 1.23 (PSI AFU-2025).		Head of the Academic Department

SOP-1.2. Development and Review (Amendment) of Academic plan for a Professional Development Course Program (Pre-Training, Retraining)

№	Action	Document	Time	Responsible
1.	Receipt of Amendments to the Catalog of Advanced Training Courses (Pre-Training, Retraining at Higher Military Educational Institution (HMEI), Military Training Unit of a Higher Education Institution (MTU HEI), Institution of Specialized Professional Military Education ISPME)	Catalog of Advanced Training Courses (Pre-Training, Retraining at HMEI, MTU HEI, ISPME)	At the time of entry into force of the Amendments to the Catalog of Advanced Training Courses (Pre-Training, Retraining at HMEI, MTU HEI, ISPME)	Head of the Academic Department
2.	Formation of a Working Group	Order of the Commandant of the University "On the Creation of Working Groups and Development (Adjustment) of Main Educational Documents"	No later than 2 weeks from the receipt of instructions (orders) for organizing new PDC	Deputy Commandant of the University for Academic Work
3.	Development of the Academic plan for a Professional Development Course	Draft Academic plan of the professional development course	Within one month after amendments and/or changes to the Catalog of Professional Development Courses and based on the orders of the customers	Chiefs of Departments
	Discussion of the Draft Academic plan for a Professional Development Course	Draft Academic plan of the professional development course	Within one month after amendments and/or changes to the Catalog of	Chiefs of Departments

	at the Department Meeting (Interdepartmental Meeting)		Professional Development Courses and based on the orders of the customers	
5.	Approval with customer, Central Directorate of Military Education and Science (CUWON), General Staff of the Armed Forces of Ukraine (GS AF of Ukraine), Department of Military Education and Science DMES MoD of Ukraine	Approval Sheet	No later than 2 months before the start of the course	Chief of the Academic Department
6.	Approval of the training syllabus/program by the course customer (AF Command of the Armed Forces of Ukraine, Land Forces Command of the Armed Forces of Ukraine, Logistics Forces Command of the Armed Forces of Ukraine)	Academic plan of the Course Program	No later than 2 months before the start of the course	Deputy Chief for Academic Affairs

SOP-2. Development and Review (Amendment) of the Syllabus for an Academic Discipline

№ з/п	Action	Responsible	Evaluation
1.	Identification of the scientific-pedagogical staff member responsible for ensuring the educational component (academic discipline).	Chief of the Department	
2.	Development (updating, amendment) of the syllabus for academic disciplines (SAD).	Academic and Research Staff Members	

№ з/п	Action	Responsible	Evaluation
3.	Approval of the syllabus for academic disciplines (amendments to SAD) by the guarantor of the educational program.	Chief of the Department, Academic and Research Staff Members	
4.	Review of the syllabus for academic disciplines (amendments to SAD) at the departmental meeting.	Chief of the Department	
5.	Approval of the syllabus for academic disciplines (amendments to SAD).	Chief of the faculty (for university-wide departments – DCU of Academic Affairs)	

SOP-3. Organization of Work for Incorporating NATO Member States' Standards and Procedures into the Syllabi of Academic Disciplines

№	Stage	Responsible (Department)	Action
1.	Receiving	Commandant of the University	Receipt of standards and procedures, communication to performers
		DCU for AA, Head of the Academic Department	Receipt of standards and procedures, communication to departments
		Chief of the Department	Receipt of standards and procedures, communication to ARS
2.	Study	ARS	Analysis of standards and procedures, development of proposals for implementation
		Chief of the Department, Chief of the Faculty	Review of proposals for implementation of standards and procedures, submission (if necessary) to the faculty academic council
		Chief of the Department, Chief of the Faculty	Approval of proposals for implementation of standards and procedures
3.	Implementation	Chief of the Department, ARS	Incorporation of changes into course syllabi (RPND) and methodological materials for conducting classes
		Academic and Research Staff	Communication of standards and procedures to students
4.	Feedback	Chief of the Department, ARS	Report to the department chief on the implementation of standards and procedures in course syllabi (RPND)

№	Stage	Responsible (Department)	Action
		Chief of the Department, DCF-RAA	Report to the faculty chief (through the deputy chief of the faculty for academic and scientific affairs – chief of the academic section) on the implementation of standards and procedures
		Commandant of the University, DCU for AA	

SOP-4. Assessment and Ranking (Publication of Results) of Students

At the University, the assessment of students' learning outcomes in educational components is conducted in accordance with the requirements of the ECTS. Key elements include credit units as a measure of workload and quality of the student's learning activities, as well as an incentivizing ranking system. The procedures and mechanisms for implementing this system are defined in the Regulation on the Organization of the Educational Process and the Regulation on the Ranking Assessment System of Students at the University.

Ranking (Publication of Results). Based on the annual assessment of students, corresponding rankings are compiled as a comprehensive quantitative evaluation of the level of competencies specified in the educational program over a certain period of study. This ranking records the student's position relative to the assessments of other students within the faculty.

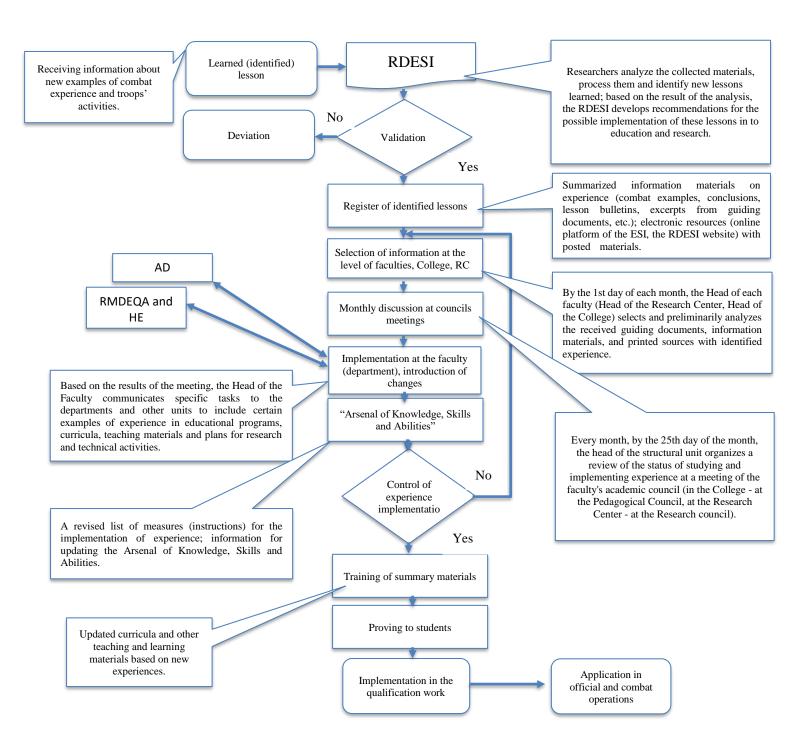| Stages of Implementation	Responsible	Primary Functions
1. Providing information about own achievements	Student	Submission of supporting documents on achievements (educational, scientific, social, sports, etc.). Verification of personal results in the ranking prior to approval. Acknowledgment signature.
2. Assessment of achievements in educational components	Scientific-Pedagogical (Pedagogical) Staff Members	Assessment of learning outcomes for each educational component. Assignment of scores based on semester control results. Graduation certification.
3. Collection and consolidation of data on additional points	Course Management	Informing students about the ranking formation procedure. Collection and verification of documents regarding additional achievements. Calculation of quantitative values according to the criteria. Submission of data to the faculty educational department. Communication of results to students.

Stages of Implementation	Responsible	Primary Functions
4. Consolidation and calculation of ranking	Faculty Management	Collection and systematization of course data. Calculation of ranking scores. Review and approval of lists at the faculty academic council. Publication of lists. Submission of ranking lists of graduating courses to the University Academic Council. Analysis of reasons for high/low results.
5. Monitoring and methodological support	Scientific-Methodical Department for Quality Assurance of Educational Activity and Higher Education	Ensuring accessibility of information on assessment criteria and procedures. Monitoring results and feedback. Training of analytical materials. Improvement of the ranking system.
6. Approval of final lists	Chief of the Faculty Commandant of the University	Approval of student rankings. Decision-making in case of appeals. Control over compliance with the assessment procedure.
7. Anti-corruption control	Authorized Officer for Corruption Prevention	Agreement of ranking lists prior to approval. Control over the absence of bias or falsifications.
8. Appeal of results	Chief of the Faculty	Review of student complaints. Decision-making on changes or maintaining results as they are. Documentation of protocols and communication of decisions.

SOP-5. Monitoring the Quality of Conducted Educational Classes

№	Stage	Responsible (Unit/Position)	Action
1.	Planning	Commandant of the University, Head of the Academic Department, Heads of Faculties, Heads of Departments, Heads of Cyclical Committees	Formulation of plans and schedules for control and mutual class visits, and communication of these plans to the executors.
2.	Control organization	Commandant of the University and Deputies, Rector of the Institute, Chief of the MCNCO, Chiefs of Faculties, Chiefs of Departments, Chiefs of Cycle Committees	Conducting control visits (scheduled and unscheduled) according to the plan. Informing ARS (in case of scheduled inspections)

№	Stage	Responsible (Unit/Position)	Action
3.	Conducting visits	Commandant of the University and Deputies, Rector of the Institute, Chief of the MCNCO, Chiefs of Faculties, Chiefs of Departments, Chiefs of Cycle Committees, Representatives of the Academic Department, Representatives of the Scientific-Methodological Department for Ensuring the Quality of Educational Activities and Higher Education	Class visits conducted in compliance with the University's regulations. Observation of the organization and methodology of conducting classes. Analysis of positive and negative aspects.
4.	Mutual visits	Department Lecturer/Cyclical Committee	Familiarization with the experience of ARS. Joint discussion of training classes. Formulation of recommendations and proposals
5.	Analysis and assessment	Individuals who conducted class visits	Filling out control sheets (mutual visits). Determining the assessment based on the visit results. Developing suggestions and recommendations.
6.	Discussion of results	Chief of the Department, Chief of the Cyclical Committee, Methodological Councils, Academic Council.	Discussion of results at departments, cycle committees, and methodological councils Hearing reports from ARS
7.	Feedback and consideration of results	Chief of the Department, Chief of the Cyclical Committee	Monitoring the elimination of identified deficiencies. Considering the results of visits in the rating evaluation and certification of ARS

SOP-6. Experience Study and Implementation in University Activities

Receiving information about new examples of combat experience and troops' activities.

Learned (identified) lesson

RDESI

Researchers analyze the collected materials, process them and identify new lessons learned; based on the result of the analysis, the RDESI develops recommendations for the possible implementation of these lessons in to education and research.

Validation

No

Deviation

Yes

Register of identified lessons

Summarized information materials on experience (combat examples, conclusions, lesson bulletins, excerpts from guiding documents, etc.); electronic resources (online platform of the ESI, the RDESI website) with posted materials.

Selection of information at the level of faculties, College, RC

By the 1st day of each month, the Head of each faculty (Head of the Research Center, Head of the College) selects and preliminarily analyzes the received guiding documents, information materials, and printed sources with identified experience.

AD

RMDEQA and HE

Monthly discussion at councils meetings

Implementation at the faculty (department), introduction of changes

Based on the results of the meeting, the Head of the Faculty communicates specific tasks to the departments and other units to include certain examples of experience in educational programs, curricula, teaching materials and plans for research and technical activities.

"Arsenal of Knowledge, Skills and Abilities"

Every month, by the 25th day of the month, the head of the structural unit organizes a review of the status of studying and implementing experience at a meeting of the faculty's academic council (in the College - at the Pedagogical Council, at the Research Center - at the Research council).

Control of experience implementatio

No

A revised list of measures (instructions) for the implementation of experience; information for updating the Arsenal of Knowledge, Skills and Abilities.

Yes

Training of summary materials

Updated curricula and other teaching and learning materials based on new experiences.

Proving to students

Implementation in the qualification work

Application in official and combat operations

SOP-7. Ranking Assessment and Professional Development of Scientific-Pedagogical (Pedagogical) Staff

№	Stages of Implementation	Responsible Unit / Responsible Person	Action
1.	Providing information about personal performance results	Academic and research Staff Members	Submission of personal ranking lists and completion of electronic forms with supporting materials (educational, methodological, scientific, organizational activities, special achievements).
2.	Surveying students	Chief of Department, Chief of Cyclical Committee Scientific-Methodical Department for Quality Assurance of Educational Activity and Higher Education	Organization and conduct of anonymous online surveys of students. Processing and summarizing survey results.
3.	Verification and initial assessment of materials	Chief of Department, Chief of Cyclical Committee	Verification of the accuracy and completeness of data. Certification of personal ranking lists of scientific-pedagogical (pedagogical) staff. Consideration of results at the departmental meeting.
4.	Determining the rating assessment	Scientific-Methodical Department for Quality Assurance of Educational Activity and Higher Education	Conducting university-wide summarization of results. Formation of consolidated rankings: – for the university as a whole; –by qualification categories (professors, associate professors, senior lecturers, lecturers). Training of analytical materials for the University Academic Council.
5.	Approval of results	University Academic Council	Consideration and approval of ranking assessment results. Decision-making regarding incentives or recommendations for improving the work of scientific-pedagogical staff.
6.	Monitoring and methodological support	Scientific-Methodical Department for Quality Assurance of Educational Activity and Higher Education	Monitoring the accuracy of information, selective verification of submitted materials. Improvement of evaluation criteria, methodology, and tools. Ensuring accessibility of information for scientific-pedagogical staff.
7.	Results Implementation and Discussion	Chief of Department, Chief of Cyclical Committee	Discussion of ranking assessment results of scientific-pedagogical (pedagogical) staff at departments (cycle committees). Development of a system of measures for professional development of scientific-pedagogical staff.

№	Stages of Implementation	Responsible Unit / Responsible Person	Action
			Use of ranking assessment results for certification, formation of personnel reserve, planning of professional development, disciplinary and financial incentives.
8.	Appeal of results	Scientific-Methodical Department for Quality Assurance of Educational Activity and Higher Education, Chiefs of Faculties	Consideration of written appeals from academic and research staff regarding ranking assessment results. Decision-making on amendments or leaving results unchanged; documentation of the decision and communication to the complainant.

SOP-8. Ensuring Compliance with the Principles of Academic Integrity

Regulatory Framework on Academic Integrity	Information Base for Promoting the Principles of Academic Integrity	Monitoring and Control Tools for Compliance with Academic Integrity	Levels of Ensuring Academic Integrity
1) University Academic Integrity Code; 2) Regulations on Academic Integrity and the Ethics of Academic Relations at the University; 3) Policy on the Ethical Use of Artificial Intelligence at the University; 4) Regulations on Prevention Academic Plagiarism at the University; 5) Regulations on the University Ethics and Academic Integrity Committee; 6) Order of the Commandant of the University on the Appointment of the Ethics and Academic Integrity Committee; 7) Regulations on the Policy and Procedure for	1) "Academic Integrity" webpage on the official website of the University; 2) Information resources on social media; 3) Informational materials promoting the principles of academic integrity among all members of the university and institute community (visual and video materials); 4) Informational and methodological materials related to the explanation of procedures for implementing academic integrity; 5) Signing of the Declaration on Compliance with Academic Integrity by all participants in the educational process; 6) Signing of the Declaration of	1) Annual survey of scientific-pedagogical staff, scientific staff, as well as students, on issues of academic integrity; 2) Communication with participants in the educational and scientific processes regarding dishonest behavior; 3) Mandatory plagiarism check of academic texts.	1) Level of the educational program; 2) Level of the department; 3) Level of the faculty, institute, or other educational-scientific and/or scientific unit (Permanent Commission on Ethics and Academic Integrity of the University).

Regulatory Framework on Academic Integrity	Information Base for Promoting the Principles of Academic Integrity	Monitoring and Control Tools for Compliance with Academic Integrity	Levels of Ensuring Academic Integrity
Resolving Conflicts at the University; 8) Cadet Honor Code of the University.	Authorship by higher education students before defending their qualification work.		

SOP-9. Monitoring the Effectiveness of the Internal Quality Assurance System

The objective of the internal quality assurance system for military education is to establish and implement reliable conditions for conducting educational activities and to maintain them consistently by all participants in the educational process. This ensures that students achieve the planned learning outcomes (competency development) in accordance with educational standards and the professional standards of military specialists of the Armed Forces of Ukraine.

Quality assurance of educational activities and higher education involves the implementation of the following functions:

analytical-forecasting;
panning;
regulatory-advisory;
control-diagnostic.

Measures conducted by the Scientific-Methodological Department for Quality Assurance of Educational Activities and Higher Education to implement these functions include

Analytical-Forecasting Function
Analysis of the possibility of licensing new specialties
Analysis of draft regulatory documents on the quality of educational activities and higher education
Analysis of proposals regarding the improvement of the quality of educational activities and higher education
Analysis of proposals for the development and support of educational programs, their structure, and content
Analysis of the status of relations between structural units and stakeholders, including customers for the training of military specialists
Analysis of current regulatory documents on the quality of educational activities and higher education
Analysis of current regulatory documents regarding licensing and accreditation of educational programs
Analysis of regulatory documents developed at the university on quality assurance, considering changes in legislation
Analysis of the results of the examination committee

Analysis of the compliance of educational program content with higher education standards
Planning Function
Prospective and current planning of licensing of specialties and accreditation of educational programs
Prospective and current planning of the work of the Scientific-Methodical Department for the Quality Assurance of Educational Activities and Higher Education
Planning of activities aimed at the implementation and development of the internal system for ensuring the quality of educational activities and higher education
Participation in planning the training process for the professional development of scientific-pedagogical staff
Regulatory-Advisory Function
Involvement of customers for the training of military specialists in the formation of educational programs and analysis of the quality of professional training of students
Provision of advisory services regarding licensing and accreditation documentation
Conducting scientific-methodical events (seminars, conferences) on quality assurance in higher education
Development of recommendations for planning by university structural units regarding quality assurance of higher education and educational activities for the academic year
Provision of proposals for the development and improvement of the material-technical base based on the results of monitoring the quality of the educational process
Control-Diagnostic Function
Monitoring and development of recommendations for improving the quality of professional development of scientific-pedagogical (pedagogical) staff
Monitoring feedback from commanders of military units regarding graduates
Control over the quality of training and documentation of licensing and accreditation files
Control over the implementation of recommendations and comments received as a result of external evaluation of educational activities at the university
Control over the implementation of educational programs
Monitoring compliance with academic integrity by participants of the educational process
Monitoring the availability of public information in accordance with legislation
Monitoring the quality of military internships and practical training of students
Monitoring the completeness, quality, and compliance of materials posted in the distance learning system, the content of educational programs, and syllabi of academic disciplines
Surveying graduates regarding the quality of the educational program
Conducting surveys (questionnaires) of teaching staff regarding the effectiveness of the internal quality assurance system of military education
Conducting surveys (questionnaires, assessments) of students regarding the effectiveness of the internal quality assurance system of military education
Organization and summarization of ranking results of students and scientific-pedagogical (pedagogical) staff
Organization of control over the implementation of the educational process calendar schedule for the academic year in terms of ensuring the quality of educational activities and higher, pre-professional, and professional military education

Annex 3

Organizational Matrix of the Quality Assurance System for Education and Training

Assignments within the Functioning of the Education and Training Quality Assurance System	Stakeholders											Product
	Customer	Commandant of KNAFU	Deputy Commandant of KNAFU for Research	Chiefs of Departments	Educational Program Guarantors / Course Directors	Head of SMD QAEHE	Head of the Educational Department	Head of RDESI	ARS	Students	University Graduates	
Implementation of NATO's Systematic Approach to Training (SAT)	C	R	A	R	R	R	R	R	R	I	I	System for Implementing NATO Procedures in Education and Training
Development and periodic review of quality assurance policy	C	R	R	C	C	A	C	C	C	C	C	Quality Assurance Policy for Education and Training
Development of professional standards for the training of military specialists	A	R	C	R	R	C	C	C	C	C	C	Professional Standard
Development and improvement of material-technical resources	C	A	R	R	R	C	C	C	C	C	C	Plan for the Development of Material-Technical Base
Training for licensing and accreditation	I	R	R	R	R	A	C	C	R	I	I	Order on Licensing of Educational Activities / Accreditation Certificate
Periodic review of educational programs/courses	C	R	C	R	R	A	C	R	R	R	I	EPP, ESP, Course Program
Organization of professional development for NPP	I	R	R	R	C	R	A	C	R	C	C	Plan/Order for Professional Development
Organization and conduct of activities to determine compliance of learning outcomes	R	R	R	R	R	A	R	R	R	I	I	Accreditation Certificate / Graduate Feedback

Assignments within the Functioning of the Education and Training Quality Assurance System	Stakeholders											Product
	Customer	Commandant of KNAFU	Deputy Commandant of KNAFU for Research	Chiefs of Departments	Educational Program Guarantors / Course Directors	Head of SMD QAEHE	Head of the Educational Department	Head of RDESI	ARS	Students	University Graduates	
with legislation, higher education standards, professional standards, and military needs												
Analysis of results from external quality assessment of education	R	R	R	R	R	A	R	R	R	I	I	Extract from Faculty Academic Council / Plan for Corrective Actions
Improvement of the system for assessing learners and the procedure for assessing NPP	I	R	R	R	R	A	R	C	R	C	C	Regulations on the Educational Process / Rating Assessment
Organization of surveys of NPP, learners, graduates, and stakeholders	I	I	R	R	R	A	I	C	I	I	I	Survey Results, Conclusions, and Recommendations
Monitoring the quality of conducted educational activities	I	R	R	R	R	R	A	R	R	I	I	Teaching Class Review Sheet, Recommendations
Ensuring compliance with academic integrity principles	I	R	R	R	R	A	R	R	R	R	R	Academic Integrity System
Monitoring the integration of military experience, as well as NATO member-states' standards and procedures, into the educational process	R	R	R	R	R	C	C	A	R	C	C	Standard / Working Program of the Academic Discipline

(R) Responsible: performs tasks/activities within the framework of ensuring the quality of education.

(A) Accountable: guarantees that the task and corresponding work will be completed in the interest of ensuring the quality of education (responsible for the result).

(C) Consulted: provides input information (consults) during the activity.

(I) Informed: periodically receives information about the activity.

Notes:
* Deputy Commandant of the University for Flight Training – regarding the process of training and training of flight personnel.
  Deputy Commandant of the University for Scientific Work – regarding the training at the third (educational-scientific) level of higher education.

Annex 4

Key Performance Indicators of the Quality Assurance System of Education and Training

INDICATORS	ACTIONS
Development of the policy and strategy for the internal quality assurance system	
Availability of an approved Policy and Regulations on the internal system for ensuring the quality of education and training at the University	Development of the Policy and Regulations on the internal quality assurance system of education and training at the University
Compliance of the Policy and Regulations with the legislation of Ukraine and NATO standards regarding the quality of education and training	Conducting an analysis of Ukrainian legislation, NATO standards, and international experience regarding the quality of education and training; Involving subject-matter experts in the development and updating of the Policy and Regulations; Coordinating the document at the level of the Scientific-Methodological Council and the University Academic Council
Regular review of the Policy and Regulations (at least once every 5 years)	Analyzing changes in the regulatory framework to initiate timely updates of the Policy and Regulations; Periodic monitoring of the implementation of the Policy and Regulations through surveys, audits, and self-assessment; Conducting continuous monitoring of the relevance of the Policy and Regulations considering legislative changes and internal university needs; Developing and approving key performance indicators to measure the implementation of the Regulations.
Defined Strategy for the implementation of the internal system for ensuring the quality of education and training	Implementing the Strategy through internal regulatory documents of the university; Including Strategy provisions in the work plans of structural units; Periodic monitoring and evaluation of the effectiveness of Strategy implementation.
Distribution of authority among structural units and officials involved in quality assurance processes, with their responsibilities recorded in relevant regulatory documents	Updating provisions regarding structural units; Periodic review and updating of job descriptions.

INDICATORS	ACTIONS
Involvement of participants in the educational process in decision-making regarding the organization of the educational process, regulation of procedures, and ensuring the quality of education and training	Increasing the engagement of participants in the educational process in regulating procedures for organizing educational activities and ensuring the quality of education and training; Creating questionnaires or focus groups to collect suggestions for improving the educational process. Providing information about procedures and decisions in open access; Establishing a clear mechanism for influencing decision-making and appealing decisions; Involving students in faculty (University) academic councils.
Consideration of stakeholders' needs in the development of the Policy	Conducting consultations with representatives of the defense sector, graduates, and stakeholders.
Compliance of the quality policy with the mission and strategic objectives of the University	Assessing the compliance of the quality policy with the mission and strategic objectives of the university, making relevant adjustments (as necessary).
Monitoring and periodic review of educational programs	
Relevance of EP and their compliance with higher education standards, professional standards, the operational experience of the AF of Ukraine, and NATO standards	Analysis and consideration of the results of surveys of employers, graduates, students, higher education standards, professional standards, NATO standards, and combat experience during the development (update) of EP; Ensuring a transparent procedure for reviewing changes to EP
Availability of working groups for the development of EP	Development and approval of requirements for working groups on EP development; Formation of working groups with representation of employers and students
Availability of EP guarantors	Issuance of an order appointing EP guarantors; Formation of working groups considering representation of employers and students
A document that regulates the mechanism (procedures) for the development and approval of EP	Development/approval of mechanisms (procedures) for the development and approval of EP
A documented procedure for ongoing monitoring and periodic review of EP	Training of an appropriate regulatory document or updating existing ones with a description of a continuous mechanism for annual EP review
Number of new EP	Formation of understanding of the need to develop new EPs
Use of external and internal quality evaluation results during the review of EP	Analysis of accreditation results, internal audits, surveys, results of the work of examination boards, and independent evaluations when approving changes to EP
Availability of a mechanism for adapting EP to martial law and crisis conditions	Development of adaptive scenarios for EP implementation (blended format, modularity, individual educational trajectories, etc.)

INDICATORS	ACTIONS
Level of integration of the practical component in EP	Increase the share of practical preperation, internships, field exercises, and combat case studies in the EP structure
Degree of internationalization of EP	Include English-language educational components, participate in international educational projects, involve foreign lecturers
Involvement of employers (customers) in the development (review) of EP	Develop an effective mechanism for involving employers in the development (review) of EPs
Involvement of students in the development (review) of EP	Develop an effective mechanism to engage and motivate students in the development (review) of EPs; Conduct regular surveys and focus groups to gather student feedback on EP quality and content
Results of student evaluations of the quality of current EP (surveys)	Regularly conduct such evaluations and make necessary decisions on EP review based on analysis of results
Employer evaluation of the quality of current EP (surveys)	Regularly conduct such evaluations and make necessary decisions on EP review based on analysis of results
Monitoring and review of EP	Regural (annual) review of EPs
Integration of Soft skills	Include learning outcomes on leadership, emotional resilience, and critical thinking in the EP
Annual assessment of students, scientific-pedagogical, and pedagogical staff	
Presence of a student ranking system	Development and continuous improvement of student assessment procedures and criteria
Analysis of ranking results for making decisions on academic support or incentives	Public informing of students about the principles and results of ranking
Assessment of pedagogical (instructional) skills	Development of mechanisms and methods for assessment, defining who can conduct such assess; Conducting assessments and using the results
Presence of a monitoring and assess system for ARS	Establishment of mechanisms for assessing ARS, development of Regulations on ranked assessment of professional activity of scientific-pedagogical and pedagogical staff in the university; Analysis of monitoring results for planning professional development; Involvement of external experts in assessing ARS teaching skills
Involvement of students in assessing ARS through anonymous surveys	Development of tools for students to assess the pedagogical activity of ARS
Professional development of academic and research staff	

INDICATORS	ACTIONS
Availability of a Regulation on Professional Development of the University's Academic and Research Staff	Development and approval of the Regulation on professional development of academic and research staff at the University; Conducting an analysis of Ukrainian legislation, NATO standards, and international best practices on professional development of ARS staff, followed by updating the Regulation on professional development of academic and research staff at the University; Periodic monitoring of the implementation of the Regulation on professional development of academic and research staff at the University through surveys, audits, and self-assessment; Amendments to the Regulation on professional development of academic and research staff at the University based on monitoring results.
Professional development of ARS	Creation of conditions for professional development of ARS; Implementation of motivation procedures for ARS; Determination of the percentage of ARS who have improved their qualifications based on evaluation results; Development of conclusions and recommendations following qualification improvement activities (including internships);
Compliance of ARS with the Licensing Conditions for educational activity implementation	Analysis of compliance of ARS with the Licensing Conditions for implementing educational activities; Provision of recommendations and control over the improvement of ARSs professional qualifications;
Proportion of ARS participating in international scientific events	Development and maintenance of motivation procedures for ARS.
Mentorship for ARS members who are starting to engage in educational, methodological, scientific, scientific-technical, and organizational activities within the University	Development of the Regulation on Mentorship for ARS Beginning to Engage in Educational, Methodological, Scientific, Scientific-Technical, and Organizational Activities at the University; Periodic Monitoring of the Implementation of the Regulation on Mentorship for ARS Beginning to Engage in Educational, Methodological, Scientific, Scientific-Technical, and Organizational Activities at the University through Surveys, Audits, and Self-Assessment; Amendments to the Regulation on Mentorship for ARS Beginning to Engage in Educational, Methodological, Scientific, Scientific-Technical, and Organizational Activities at the University Based on Monitoring Results.
Ensuring the Availability of Necessary Resources for the Organization of the Educational Process	
Transparency and Adequacy of Criteria for Competitive Selection for ARS Positions	Development and approval of relevant regulatory documents

INDICATORS	ACTIONS
Availability of a University Staffing Strategy and Formation of a Personnel Reserve	Developing a human resources development concept within the faculty/college or University development strategy.
Access to Library Resources	Expanding library collections, providing access to online libraries, and updating physical holdings.
Availability of the Necessary Material-Technical Resources for Learning, Teaching, and Conducting Scientific Research	Upgrading equipment and providing adequate funding to ensure effective operations.
Availability of Housing Facilities for Students	Expanding housing resources and ensuring suitable living conditions.
Quality of Sports and Social Infrastructure	Improving available resources and attracting additional funding.
Availability of a Legal Service and a Psychological Support Service for Personnel	Regulatory-legal framework for the functioning of support services and ensuring resource allocation for their operations.
Safety of the Educational Environment	Creating conditions for the safety of all participants in the educational process.
Ensuring the Availability of Information Systems for Effective Management of the Educational Process	
Moodle e-learning system	Wide-scale implementation of the Moodle e-learning system in the educational process, including the development of courses and continuous motivation of ARS to create electronic courses.
Ensuring confidentiality and data protection in the University's information systems	Development and implementation of an information security policy for the educational process. Defining access levels to information systems for different user categories (ARS, students, administration). Protection of personal data in accordance with Ukrainian legislation and the requirements of the Ministry of Defense of Ukraine. Conducting briefings on cyber hygiene and responsible use of educational IT systems. Regular information security audits and vulnerability assessments in the LMS and related systems.
Provision of open and accessible information	
Availability on the university's official website of the statute, accreditation certificates, information about structural units, activity reports, etc.	Submission and regular updating of such information
Financial and administrative transparency of the University (availability of information on public procurement, management staff, organizational structure, etc.)	Submission and regular updating of such information
Timely updating of information on the website about the university, faculties, and structural units	Submission and regular updating of such information

INDICATORS	ACTIONS
Involvement of the public in discussions of EPs	Publication of EP drafts on the website with a feedback form; Analysis of comments and justified consideration of feedback
Ensuring compliance with academic integrity by all participants in the educational process	
Availability of a regulatory framework ensuring that all participants in the educational process comply with the principles of academic integrity	Development and approval of the relevant regulatory documents, specifically: Regulation on Academic Integrity and Ethics of Academic Relations at the University; University Code of Academic Integrity; Regulation on Counteracting Academic Plagiarism at the University; Regulation on the Commission on Ethics and Academic Integrity at the University; Periodic updating of the regulatory framework considering changes in Ukrainian legislation; Conducting informational sessions for participants of the educational process regarding the content of these regulatory documents.
Availability of an anti-plagiarism system to check for text borrowings from the University's databases, databases of other educational institutions, and the Internet	Signed an agreement with a company providing plagiarism-check services for academic texts, including verification against the University's databases, other educational institutions' databases, and Internet sources.
Availability of an effective mechanism for detecting and preventing academic plagiarism in texts developed within the University.	Development and approval of procedures for actions in case of detected academic plagiarism; Formation and functioning of the Academic Integrity Committee; Conducting awareness and educational activities to prevent academic plagiarism.
Established reporting mechanism for all participants in the educational process to address violations of academic integrity.	Approval of procedures for reviewing reports and complaints; Establishment of the Ethics and Academic Integrity Committee to handle complaints.
Level of awareness among participants in the educational process regarding the principles of academic integrity.	Regular surveys to assess participants' awareness of academic integrity principles; Organization of annual Academic Integrity Weeks.
Other Procedures and Measures	
Conducting regular surveys of students to assess their satisfaction with the quality of the educational process	Conducting regular student surveys with subsequent analysis of the results
Availability of procedures and mechanisms enabling students to freely choose elective courses	Developing an effective mechanism for students to select elective courses
Transparency in the assessment of learning outcomes	Development and publication of the strategy and evaluation criteria on the university website

INDICATORS	ACTIONS
Availability of mechanisms and procedures for enrollment, expulsion, reinstatement, and transfer of students	Development of the regulatory framework and continuous updating of existing regulations
Openness and accessibility of admission procedures	Publication of admission rules on the university website
Comprehensive career guidance system	Development of a functional-analytical scheme for the university's career guidance activities
Employer assess of graduates' professional qualifications (feedback)	Analysis and summary of employer feedback regarding graduates' professional qualifications
Involvement of students in scientific activities	Monitoring and assessment of students' scientific achievements
Monitoring the dynamics (indicators) of students' academic achievements	Implementation of procedures and tools for collecting, monitoring, and utilizing information on students' academic performance
External and internal quality assurance of education and training	
Analysis of self-assessment reports	Implementation of a self-assessment mechanism, development of reporting forms for conducting self-assessment
Continuous self-monitoring system for the effectiveness of internal and external quality assurance processes	Ensuring the capacity of departments, faculties, and the University as a whole to participate in the cyclical process of internal and external quality assurance
University's position in international rankings	Development of mechanisms to improve the University's position in rankings
Analysis of external accreditation results of EPs	Systematic analysis of accreditation decisions regarding EPs; Summarizing typical remarks from the accreditation body and creating a plan for EP improvement; Making changes to EPs and internal quality assurance procedures based on accreditation results; Informing EP guarantors, departments, administration, and other stakeholders about accreditation decisions and monitoring the implementation of recommendations